

Harilla Landing Yacht Club

Revised Policy for Leasing Unit/lockers

The HLYC Board of Directors has determined it is in the interest of the membership and the efficient operation of the club to revise our policy and management practices for leasing of member's unit/lockers. This change is being made to ensure that all boats on club property have current year HLYC transom stickers, proper documentation for insurance purposes and to better enforce the club's one unit, one boat policy.

Lease stickers will be issued by the club Secretary or Treasurer after approval of required lease forms and documentation (see below). A current year sticker will be required for a boat to be stored, hauled or docked on club property. Unit/locker owners are reminded that the club's policy of one unit, one boat (and one parked car) is always in effect.

Due to the number of units/lockers leased each season members must allow two weeks from receipt by the club of the completed lease form package for processing by the Secretary or Treasurer before a current year sticker is issued. The issued sticker must be applied to the lessee's boat transom prior to the boat being launched, hauled or stored at the club. The Board has instructed the club management company not to launch, haul or store any boats without a current year HLYC sticker.

General requirements concerning leasing of unit/lockers:

1. Regardless of a unit/locker's status of being leased, the unit/locker owner remains responsible for paying HLYC annual dues, as determined by the Board and Treasurer, due on March 1st of each season. Failure to pay dues by this deadline may result in penalty fees and/or refusal of services including in-out launch service.
2. All lease arrangements must include a completed and signed copy of the HLYC Lease Notification and Waiver Agreement form provided to the HLYC Secretary or Treasurer along with all supporting documentation for approval. The agreement requires that the lessee's boat's maximum overall dimensions (including platforms, out drives, rails, towers, outriggers, etc.) be specified and that the lessee will list HLYC as a named insured in their vessel's insurance policy. Each unit/locker has maximum allowable vessel dimensions that cannot be exceeded for safety and insurance reasons. The club maintains the right to decline approval of any lease agreement due to incompatible vessel dimensions, unusually configured vessels or lack of insurance. **NO LEASING OF VALET RACKS (A-E UNITS) TO PONTOONS, TRITOONS, INBOARDS (e.g., WAKE BOATS).**
3. Unit/locker owners and lessees acknowledge that any lease agreement is between the unit/locker owner and the lessee, and the lessee agrees to observe

all HLYC by-laws while their lease is in effect. Failure to do so may result in refusal of services, including in/out valet service.

4. The lessee will only be eligible for club services and facilities, i.e., in-out service, rubbish disposal, dock tie up and automobile parking after the lease agreement has been approved by the club and a current HLYC lease sticker has been applied to the transom of the boat. The unit/locker owner is not eligible for these services while their unit/locker is leased.
5. Unit/locker owners should not expect their boat, or the lessee's boat, to necessarily be placed in "new building" rack numbers corresponding to the "old building" designations. The Board of Directors has instructed the club manager to exercise judgment in arranging boats in the safest manner possible. Situations exist where two adjacent boats, while minimally fitting within the rack's dimensional envelope, lead to situations where movement of such boats risks damage to the boats, the rack structure, forklift or an unsafe condition for the forklift operator. Therefore, the club manager will use the best judgment possible to situate boats in a manner to minimize such situations.
6. A lessee's boat or vessel shall not be brought on club property until the HLYC Lease Notification and Waiver Agreement has been approved and signed by the Club, and a current year HLYC sticker has been applied to the boat's transom.

Required Lease package documents:

- completed and signed lease form (lessee and lessor signatures)
- documentation on boat dimensions
- copy of declaration page of insurance policy

All documentation and correspondence must be emailed (preferred) to harillalanding@gmail.com or sent via US mail to:

Harilla Landing Yacht Club
Att: Secretary or Treasurer
PO Box 1115
Center Harbor, NH 03226-1115